

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Quotation No.:	2021-12-QN085
Date :	December 7, 2021

Project: **Supply and Delivery of Food Packs for Annual Gift-Giving for SCs/PWDs, Year-End Assessment 2021, Operational and GAD Planning for FY 2023-2025**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of NINETY TWO THOUSAND FIVE HUNDRED PESOS ONLY (**PhP92,500.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Food Packs for Annual Gift-Giving for SCs/PWDs, Year-End Assessment 2021, Operational and GAD Planning for FY 2023-2025**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

Supply and Delivery of Food Packs for Annual Gift-Giving for SCs/PWDs, Year-End Assessment 2021, Operational and GAD Planning for FY 2023-2025
Lot 1 = PhP42,500.00
Lot 2 = Php50,000.00
TOTAL =PhP92,500.00
2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
3. Eligibility Requirements for Small Value Procurement are:
 - a.) Certificate of Registration
 - b.) Updated Mayor's Permit
 - c.) Updated DTI / SEC Registration
 - d.) Proof of Accreditation
 - e.) Updated Quarterly Income Tax Return / Tax Clearance
 - f.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - g.) Notarized Omnibus Sworn Statement
 - h.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
 - i.) Filled out Supplier's Information Sheet
4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. JEYOUPEE S. FERRERA, 0912-691-3397 (TNT), 0975-703-0128 (TM) / bacsec@mrc.pshs.edu.ph on **December 8, 2021 to December 13, 2021 from 8:00am – 5:00pm** without cost.
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **December 13, 2021 5:00 pm**. Suppliers are not required to attend the Opening of Quotations.
6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

JOANE DALISAY
BAC Chairperson

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GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery will be Within Three (3) calendar days upon Receipt of Purchase Order (PO)

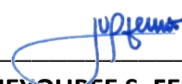
In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<u>PRICES MUST BE Tax (VAT) INCLUSIVE</u>					
Lot 1	85	Set	Food Packs		
			1pack Spaghetti Set (Pasta & Spaghetti Sauce)		
			2pcs corned beef 135g		
			1pc Catsup 1kg		
			1pc Vegetable Oil/Palm Oil 500ml		
			1pc Canton		
			1pc Bihon		
			1pc Soy Sauce plastic bottle 350ml		
			1pc condensed milk 300ml		
			1pc eco bag		
Lot 2	100	Set	Food Packs for Seniors/PWDs		
			1box Adult milk (300g/box)		
			1pack Oatmeal (400g/pack)		
			1pack Biscuit (10's/pack)		
			2pcs Tuna 155g/can		
			1bottle Spray alcohol (30ml/bottle)		
			1pack face mask (10pcs/pack)		
			1pc eco bag		
Nothing Follows					
TOTAL COST					

Delivery Term : _____
 Delivery Time : **Delivery will be Within Three (3) calendar days upon Receipt of Purchase Order (PO)**
 Payment Term : **30 Days upon completion of delivery and necessary documentary requirements**

Very truly yours,

**PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:**



JEYOUPEE S. FERRERA
 A.O - III / Supply Officer II
Mob. No.: 0975-703-0128
Email: bacsec@mrc.pshs.edu.ph

Authorized Company
Representative : _____

(Signature Over Printed Name)

Telefax: _____

IMPORTANT

1. Prices must be typewritten in ink clearly.
2. If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
 Address : _____
 Telephone nos. : _____
 T.I.N. : _____